

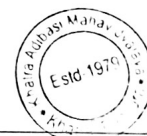


Khatra Adibasi Mahavidyalaya

Khatra, Bankura, West Bengal

Department of Economics

Academic Audit: 2020-2021



Academic Audit: - Department of Economics

Period of Audit: 2020-2021

I - COLLEGE PROFILE (To be filled in by the IQAC Coordinator)

1	Name of the Department, Website, email and Ph. No.	Department: Economics Phone no: 9748012957	E-mail: k.chakraborty82@gmail.com			
2	Name of the HOD, email & Mob. No.	Name: Dr. Kamalika Chakraborty Mobile No: 9748012957	E-mail: k.chakraborty82@gmail.com			
3	Name of the IQAC Coordinator, email & Mob. No.	Name: Dr. Alope Bhowmik Mobile No: 8910120338	E-mail: aloke.b05@rediffmail.com			
4	Year of Establishment/ Year of Affiliation	1979				
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Grade B+ (2.64) Cycle 2, 2016				
6	UGC Recognition (2F & 12 B)	YES				
7	Departmental Working Hours (if shift system, mention details of both shifts & give reasons for shift system)	10.00 a.m-5.00 p.m (Monday to Saturday)				
8	No. of Posts Sanctioned for the Department and Present Strength of the Department: (Annexure 1)		Govt. Approved Sanctioned teaching post	Present strength		
		Full time Teacher:	02	01		
		Govt. approved SACT:	NA	Nil		
		Invitee Lecturer:	NA	Nil		
9	Course wise & Year wise <u>enrolled</u> Students- strength particulars	No. of Students	Year	1 st year	2 nd year	3 rd year
			20-21] + { 02 }] + { }] + { }



Course wise & Year wise <u>passed</u> Students- strength particulars	{Honours } + {General/Program me}				
		20-21] + { 01# }] + { }] + { }

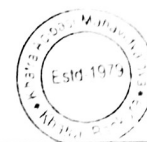
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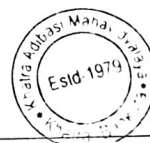
II-CURRICULAR ASPECTS (with Attachments)		Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
I	Departmental Annual Curricular Plans	20-21	<p>The department follows the curriculum and syllabus as prescribed by the affiliating university (Bankura University). In each semester the syllabus is distributed in modules and the stipulated syllabus is completed, and the topics are taught as per the credits allocated to each topic.</p> <p>Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner (Annexure 2). Departmental meeting regarding the distribution of the syllabus of 1st Semester was held on 19/08/2020 in online mode. Departmental meeting regarding the distribution of the syllabus of 2nd Semester was held on 4/05/2021 in online mode. Other departmental meetings were held on 14/08/2020, 25/11/2020, 22/12/2020, 29/01/2021 and 5/03/2021 in online mode. PO, CO & PSO were also formulated (Annexure 3).</p>		



2	Departmental Activities and Records of students' and Teachers' participation for the Academic Year	20-21	Every activity is recorded such as Orientation Programme, Departmental meetings, Departmental Seminar, Student-Seminar, Class Tests, Meetings of committees related to Parent-Student - Teacher formed by the department etc. Orientation Programme was held on 18/08/2020 in online mode. Departmental meetings were held on 14/08/2020, 19/08/2020, 25/11/2020, 22/12/2020, 29/01/2021, 5/03/2021 and 4/05/2021 in online mode. Internal examination of 1st Semester students was held on 27/02/2021 in online mode through college ERP. Internal examination of 2nd Semester students was held on 29/06/2021 in online mode through college ERP.		
3	Add-on/Certificate Courses completed during Academic Year	20-21	NIL		
4	Plan for introduction of new Add-on/Certificate Courses in Academic Year	20-21	NIL		



5	Coverage of Syllabus (Average Percentage)	20-21	Syllabus is covered for all courses of UG program within the stipulated time period. In each semester 100% syllabus is completed. 1 st semester classes began on 21/12/2020, syllabus was completed on 13/03/2021 and classes were dissolved on 20/03/2021. 2 nd semester classes began on 6/05/2021, syllabus was completed on 24/06/2021 and classes were dissolved on 21/07/2021.		
6	Maintenance of Student Attendance Registers	20-21	Day to day attendance is recorded in the Student Attendance Registers. Students were made aware about the importance of their percentage of attendance in classes in the Mentor-Mentee meetings held on 5/03/2021 and 7/05/2021.		
7	Feedback forms on Mentorship from students	20-21	Yes (Annexure 4)		



III - TEACHING, LEARNING & EVALUATION (with Attachments)		Year	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
1	Teaching Plans in the Prescribed Formats	20-21	Record of Plan of Action and Achieved of each session is well maintained by the department.		
2	Co-Curricular Activities (Departmental Level)	20-21	Students of the department prepare Wall Magazine on important topics on Economics. However, due to Covid 19 pandemic Wall magazine could not be displayed in the academic year 2020-2021.		
3	Degrees offered	20-21	3 years Under graduate course in Economics Pass (Programme) is run by the department.		
4	Conduct of Internal Examinations-continuous assessment & Mid-Term Test	20-21	Continuous assessment is carried out by the department in the form of Class Test carried out in written form as well as verbally. Internal assessment examinations are held in the form of assignments and viva-voce. Internal examination of 1 st semester students was held on 27/02/2021 and internal examination of 2 nd semester students was held on 29/06/2021.		

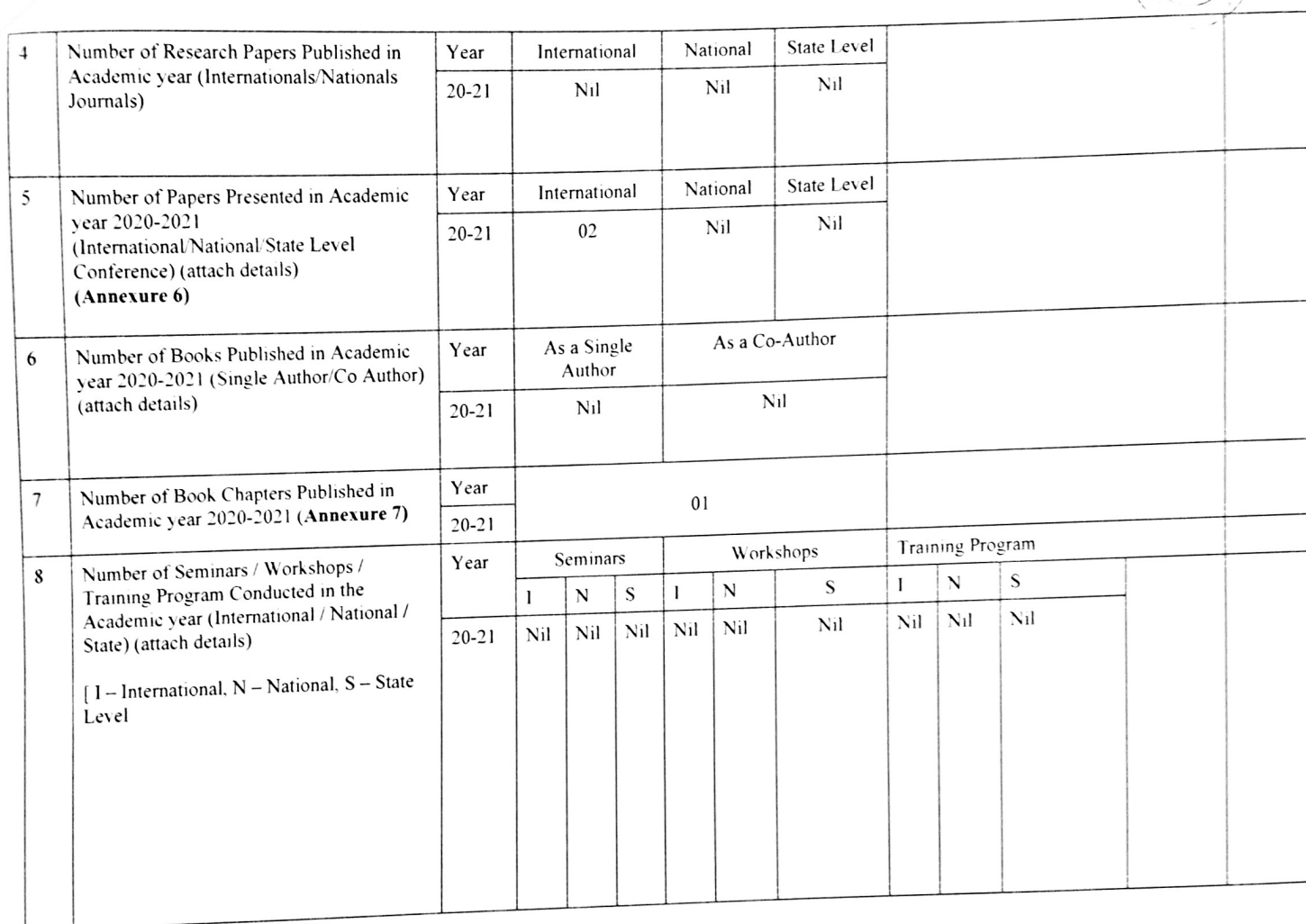


5	Remedial Classes	20-21	Remedial classes are conducted for each semester on the basis of suggestions provided by the student representatives who propose the topics that require special attention. Sometimes in the remedial classes, evaluated and assessed answer scripts are shown to the students for their self-analysis and better understanding of the subject. Remedial classes of 1 st semester students were taken on 16/03/2021, 17/03/2021, 20/03/2021. Remedial classes of 2 nd semester students were taken on 25/06/2021, 26/06/2021 and 28/06/2021.		
6	Record of Mentoring of students by teachers	20-21	Record of mentoring of students by teachers is maintained by the department. However, mentoring is also provided outside the class. Mentor- Mentee meet for 1 st semester students was held on 5/03/2021 and the meet for 2 nd semester students was held on 7/05/2021.		



7	Result Analysis	20-21	Result analysis is done according to the result sheet provided by the University (Annexure 5). After critical analysis of the results, the students are advised about how to improve in the University examination.		
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IV - RESEARCH AND CONSULTANCY (with Attachments)		Year	Statement			Impression/Recommendation/Remark by Academic Advisors	Status
1	No. of Research Guides in the Department	20-21	Nil				
2	No. of Faculty registered for Ph. D	20-21	Nil				
3	Number of Major/Minor/Other Research Projects	Year	Major	Minor	Others		
		20-21	Nil	Nil	Nil		





9	Student Seminars/ Departmental Seminar/Workshop/ Exhibition/ Project in the Academic Year (other than University)	Year	Seminar	Workshop	Exhibition	Project	
		20-21	Nil	Nil	Nil	Nil	
10	Record of Consultancy in Academic year (attach details)	20-21	Nil				
11	Record of MOUs in Academic year (attach details)	20-21	Nil				



Recommendation/Suggestions by Academic Advisors


Suggestions for improvement /progress of the department		Sheet attached		
			Signatures of Academic Advisor with designation	Seal
1				
2		1	<i>B. Subey</i> Principal	
		2	Onda Thana Mahavidyalaya P.O.-Muraketa, Dist -Bankura	
3		3		
<i>Kamalika Bhalvashetty</i> 17.11.21 Signature of the HOD with date Head Department of Economics Khatra Adibasi Mahavidyalaya				
<i>M. S. H. H.</i> 17.11.21 Signature of the Teacher-in-Charge with date Teacher-in-Charge Khatra Adibasi Mahavidyalaya Khatra :: Bankura		<i>A. K. Bharmiya</i> Coordinator 17.11.21 IQAC Khatra Adibasi Mahavidyalaya Khatra :: Bankura		



Declaration by the Teacher-in-Charge

On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date: 17.11.2021

 17/11/21
Signature of Teacher-in-Charge
Teacher-in-Charge
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura



Annexure 1: Staff Pattern of Department of Economics

Faculty profile with name, qualification, designation, specialization (D.Sc./ D.Litt./ Ph.D/ M.Phil. etc.,)					
Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Kamalika Chakraborty	Ph.D	Assistant Professor	Labour Economics, Development Economics	1 Year +	Nil

Annexure 2: Syllabus Module

Session	Link
2020-2021	https://www.kamv.ac.in/dept_catg/1719081207_Syllabus%20Module%202020-2021.pdf



Annexure 3: CO, PO

Link for CO, PO of CBCS Syllabus for Three Years Undergraduate Course in Economics Programme under Bankura University (w.e.f. 2017)

https://www.kamv.ac.in/co_po/1677232925_ECONOMICS.pdf

Annexure 4: Feedback Form 2020-2021

STUDENT FEEDBACK ON MENTORSHIP [July 2020 - June 2021]

NAME OF THE MENTOR DR. KAMALIKA CHAKRABORTY
 DESIGNATION ASSISTANT PROFESSOR IN ECONOMICS
 DEPARTMENT ECONOMICS

Sl.	Student Name & Semester	He/She is expert in his/her fields of study. (10)	He/She is enthusiastic and always on. (10)	He/She listens respect to all. (10)	He/She meets me frequently. (10)	He/She possesses great adaptability. (10)	He/She connects with me value learning. (10)	He/She is supportive & tries to solve our problems. (10)	He/She is responsive to our needs. (10)	He/She is an active listener who. (10)	He/She is helpful in achieving academic goal. (10)	Total (100)	Serial Signature of Student (with Phone Number)
1	TANUJ MANDAI SEM-3	9	10	9	10	9	10	10	9	9	9	94	800001 9433568748
2													



[Signature]
 Co-ordinator
 U.A.C.
 Khatra Adibasi Mahavidyalaya

Annexure 5: Result Analysis of 2020-2021 session

Result Analysis of Economics Department 2020-2021:



Name of the Course/programme	Total No. of Students Appeared	1st Class	2nd Class	P. Div	No of Students Passed	Pass Percentage
U.G. 1 st Sem Programme	02	02	00	00	02	100%
U.G. 2 nd Sem Programme	01	01	00	00	01	100%

Annexure 6: Papers Presented in the session 2020-2021

Sl. No.	Title of the invited lecture / <u>paper presented</u>	Title of Conference/ Seminar with date	Organized by	Whether International/ National/State or University level
1	Presented the paper 'Role of Teacher in Designing Positive Learning Environment'	International Webinar on Learning Environment for the 21 st century: Issues and Challenges (26/09/2020 and 27/09/2020)	Department of Education, in Collaboration with Internal Quality Assurance Cell of Bamanpukur Humayun Kabir Mahavidyalaya, Bamanpukur, Minakhan, West Bengal	International
2	Presented the paper 'Sustainable Development in India – Progress so far and the Road Ahead'	Two-day International Webinar on Sustainable Development in the Indian Subcontinent (12/08/2020 and 13/08/2020)	Asannagar Madan Mohan Tarkalankar College, West Bengal	International

Annexure 7: No of Book Chapters published in the session 2020-2021



Sl. No.	Title of the publication with page no. and year of publication	Name of the of publisher	ISSN/ ISBN No.	No. of Co-author	Whether you are the main author
1	Role of Teacher in Creating in Positive Learning Environment, Page No: 113-119, (2021)	Principal Bamanpukur Humayun Kabir Mahavidyalaya Bamanpukur, Minakhan, North 24 Parganas West Bengal, India	ISBN-978- 81-948929- 1-5	Nil	Yes